



# JCS Governing Board Meeting

# Agenda

**Friday, September 8, 2017**

39665 Avenida Acacias

INSTIE Suite F

Murrieta, CA 92563

951-677-4229

**8:30 a.m. Open Session**

**Closed Session**

Julian Charter School • P. O. Box 2470 • 1704 Cape Horn • Julian, CA 92036-2470

## Board Members:

Members Present:

Roxanne Huebscher, Member (Parent Representative); Judy Bufford, Member (Parent Representative); Kevin Ogden, Secretary (Community Member); Barbara Kingsbury, Treasurer, (Community Member); Coral Bergman, Member (Community Member); Brian Duffy, Member (JUSD Representative); Vacant, (Parent Member)

## Agenda Topics

### 1. Call to Order

### 2. Approval of Agenda

### 3. Approval of June 9, and June 12<sup>th</sup>, 2017 Meeting Minutes

### 4. Comments from Members of the Public Concerning Items Not on the Agenda~

### 5. Comments from Members of the Board Concerning Items Not on the Agenda~

### 6. Board Member Training --

1. *Executive Director's Back-to-School PowerPoint Presentation*

### 7. Consent Agenda

#### Consent Agenda

1. Approval of Warrants from 06/01/2017-08/29/17
2. Ratification of New Hires, Terminations, and Resignations

### 8. Executive Director's Report

1. Facilities Update—  
*The Executive Director will update the board on any new or ongoing facility issues*
2. Response to TVUSD's Cease and Desist  
*The Executive Director will update the board on the district's Cease and Desist*
3. Academy Update  
*Each program has submitted a written update on their program and the highlights within*
4. Prop 39 Update-  
*The Executive Director will update the board on the process of the Prop 39 funds and finishing our project*
5. Student Numbers Update—  
*The Executive Director will give an update on current enrollment projections by program and county*

6. Update on Beginning of the Year-  
*The Executive Director will give an update on the beginning of the year (S&P rating)*
7. School Goals 2017-2018  
*The Executive Director will highlight the goals set forth for the 2017-2018 school year*
8. Transition Plan Update/Charters  
*The Executive Director will give an update on the status of the Transition to multiple charters in order to be in compliance with the Anderson 3<sup>rd</sup> Appellate Court Decision*
9. Erate Update—  
*Will received approximately \$45,400 in Erate reimbursements this year*

**9. Financial Manager’s Report** *Ms. Lay will give a financial over view from last year and this year’s budget*

1. Overview 2016-2017 Unaudited Actuals
2. 2017-2018 Budget

**10. Accountability Coordinator Report**

1. CAASPP Testing Results and Presentation

**11. Special Education Report/504 Update**

1. Current Numbers and Services Being Provided

**12. The Board of Directors will discuss or take action on the following items**

- 1. Appointment of New Parent Board Member**  
*The board of directors will appoint a new parent to the governing board*
- 2. Selection of new Board Officers for the 2017-2018 School Year**  
*The board of directors will elect officers to serve for the 2017-2019 term*
- 3. Approval of the Unaudited Actuals**  
*Approval of this item will adopt the financials as submitted*
- 4. Williams Uniform Complaints Quarterly Report**  
*The board is asked to review and approve the quarterly report with no complaints*
- 5. Approval of Lease for Mesa Office Center in Palm Desert for 2017-2018**  
*The board is asked to give direction on this lease.*
- 6. Approval of Lease Addendum between Julian Charter School and Venture Christian for the 777 Santa Fe Facility**  
*The board will approve the addendum between JCS and our new landlord of shared space, Venture Christian*
- 7. Contract between Julian Charter School and Hatch & Cesario for legal services**  
*Approval of this agreement will allow the school to work with Hatch & Cesario on legal issues*
- 8. Approval of Agreement between Julian Charter School and Charter School Management Corporation (CSMC) for charter development assistance**  
*Approval of this agreement will allow the Executive Director to work with CSMC on the new charter development*
- 9. Approval of Balfour-Beatty proposal for Prop 39 Facility Expenditures**  
*Approval of this item will award Balfour-Beatty the contract to complete the electrical work (retrofit of new light fixtures) for the Vallejo, Madison, and Acacias properties with our Prop 39 funds.*
- 10. Approval to submit new charter petitions to SDCBOE for a SD Countywide Benefit Charter; JUSD for a “one out” Charter; and TVUSD for a Riverside County Charter**  
*Approval of this item will allow the Executive Director to submit multiple charters to multiple entities for the new organizational restructure due to the Anderson case.*
- 11. Discussion and Review of the first draft for the 2018-2019 school calendar**  
*The board will discuss the first draft of the 2018-2019 school calendar*
- 12. Discussion and direction on how to award staff with salary increases**  
*The board will discuss the best way to award the staff with salary increases*
- 13. Discussion and direction on maximum student equivalency a teacher may carry**  
*The board will discuss teacher work loads and the maximum amount of work a teacher may carry*
- 14. Discussion and direction on non-exempt hourly teacher concerns**  
*The board will discuss the non-exempt hourly teacher concerns and decide what direction to take*
- 15. Discussion and direction on Graduation Requirements for the new charters**

- The board will discuss the thinking on the graduation requirements for the new charters and give their input*
- 16. Comprehensive Safety Plan (O) 1<sup>st</sup> draft**  
*The board will review the first draft of the Comprehensive Safety Plan*
  - 17. Review of proposed revisions of the Confidential Records Disposal Policy (O) 1<sup>st</sup> reading**  
*The Board will review the proposed revisions to the Confidential Records Disposal Policy*
  - 18. Approval of the Comprehensive Suicide and Prevention Policy-(O) 1<sup>st</sup> reading**  
*The board will review and approve the updated version of the Comprehensive Suicide Prevention Policy*
  - 19. Review of the Acceptable Use Policy revisions-(I) 1<sup>st</sup> reading**  
*The board will review and approve the updated version of the Acceptable Use Policy*
  - 20. Review of the Acceleration and Retention Policy revisions (I) 1<sup>st</sup> reading**  
*The board will approve the Acceleration and Retention Policy*
  - 21. Review of the Curriculum and Development Policy (I) 1<sup>st</sup> reading**  
*The board will review the Curriculum and Development Policy*
  - 22. Review of the High School Final Exam Policy—(I) 1<sup>st</sup> reading**  
*The board will review and approve the High School Final Exam Policy*
  - 23. Review of the proposed revisions to the Academic Honesty Policy (I) 1<sup>st</sup> reading**  
*The board will review and approve the Academic Honesty Policy*
  - 24. Review of proposed revisions to the Concurrent Enrollment for Credit Work Policy (I) 1<sup>st</sup> Reading**  
*The board will review and approve the Concurrent Enrollment for Credit Work Policy*
  - 25. Review of proposed revisions to the Graduation Ceremony and Activities Policy (I) 1<sup>st</sup> reading**  
*The board will review and approve the Graduation Ceremony and Activities Policy*
  - 26. Review of proposed revisions to the Full Time Enrollment Policy (I) 1<sup>st</sup> Reading**  
*The board will review the proposed revisions to the Full Time Enrollment Policy*
  - 27. Review of proposed revisions to the Sexual Harassment Policy (I/HR) 1<sup>st</sup> reading**  
*The board will review the revisions to the Sexual Harassment Policy*
  - 28. Review of the International Exchange Policy-(I) 1<sup>st</sup> reading**  
*The board will review the International Exchange Policy*
  - 29. Review of the Reimbursement for Educational Materials Policy (I) 1<sup>st</sup> reading**  
*The board will review the changes to the Reimbursement for Educational Materials Policy*
  - 30. Repeal of the Tobacco Abuse Policy (I)**  
*Suggesting to repeal this policy as it is repetitive and the law*
  - 31. Review of the Drug, Alcohol, and Tobacco Policy (i) 1<sup>st</sup> reading**  
*The board will reapprove this policy as it's required by charter law even though it is law*
  - 32. Repeal of the Teacher Technology Proficiency Requirement (I)**  
*The board will repeal this policy as it is no longer needed since technology is integrated into a teacher's job*
  - 33. Repeal of the Service Learning Policy (I)**  
*The board will repeal this policy as Service Learning is not a formal program of the school anymore; however, it is wrapped into teacher's curriculum.*
  - 34. Repeal of Religious Material in Independent Study Policy (I)**  
*The board is asked to repeal this policy as it is embedded in another instructional policy*
  - 35. PULLED**
  - 36. Repeal of Vandalism, Theft, and Graffiti Policy (I)**  
*The board is asked to repeal this policy as it is included in the Discipline Policy and is law.*
  - 37. Repeal of Weapons and Dangerous Instruments Policy (I)**  
*The board is asked to repeal this policy as it is included in the Discipline Policy and is law.*
  - 38. Repeal of the CAHSEE Intensive Instruction and Service Policy-(I)**  
*The board is asked to repeal this policy as California no longer requires the California High School Proficiency Exam*
  - 39. Approval of Delta Dental Renewal as our dental administrator**  
*Approval of this item will allow JCS to continue to use Delta Dental as our administrator for our Self-Funded dental account*
  - 40. Approval of the SDCOE Marine Biology Floating Lab Annual Fieldtrip**  
*The SDCOE requires board approval for this field trip since it is out on the water*
  - 41. Review of the Conflicts of Interests Policy**  
*Approval of this item will review the policy and all sign acknowledging our Conflicts of Interests.*
  - 42. Approval for SDORI Charter School Properties to reassign Murrieta Complex Lease (Acacias) from Diego Plus Corporation to San Diego Workforce Charter High School**  
*Due to the Resource Center restructuring, Diego Plus Corp. would like us to sublease to their new high school in order to be in compliance with the Anderson Decision. JCS's Board would need to approve on behalf of SDORI*

*and then Ms. Kingsbury-Sempstrott would sign as the Sole Director of SDORI.*

**13. Closed Session**

1. Executive Director’s Evaluation (Formal)
2. Personnel Issues—Parent Complaint Regarding Employees
3. Possible Litigation—update on legal issues

Public Employee Discipline/Dismissal/Release as per Govt. Code 54957

**14. Items for Next Agenda Meeting**

1. Updated Policies
2. Job Descriptions
3. New Charter Documents
4. Comprehensive Safety Plan 2<sup>nd</sup> draft

Members of the public who would like to review materials pertaining to the agenda prior to the meeting may do so by requesting a packet from the Executive Director: [jcauzza@juliancharterschool.org](mailto:jcauzza@juliancharterschool.org)

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the School’s governing board, please contact the Director at 760-765-3847. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

**Next Meeting**

Next Meeting: Friday, December 8, 2017 8:30 a.m.

Location: Palm Desert?