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| **JCS_Color_name** | **JCS Governing Board Meeting**  **Friday, June 6, 2014**  *Alpine Academy*  *1832 Alpine Blvd*  *619-445-1525*  **9:00 a.m. Open Session**  **11:00 a.m. Closed Session** |
| Julian Charter School 🞟 P. O. Box 2470 🞟 1704 Cape Horn 🞟 Julian, CA 92036-2470 | |
| Board Members: | Members Present: Roxanne Huebscher, President (Riverside Parent); Kathleen Hedrick, Treasurer (Orange County Parent); Suzanne Schumacher, Secretary (San Diego Parent); Kevin Ogden, Member (JUSD Superintendent): Member Absent: Teresa Saueressig, Community Member at Large  Guests: Jennifer Cauzza, Executive Director; Chad Leptich, CBO; Melanie Marks, Director of Education; Wendy Parcel, Assistant Director of Home Study; Barbara Kingsbury, Director of HR; Bari Smith, Communications and Admissions Specialist; Melanie Cazin, OC Parent. |
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| **Agenda Topics** | |
| **1. Call to Order** *Ms. Huebscher called the meeting to order at 9:03 a.m.* | |

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| **2. Approval of Agenda** *Mr. Ogden moved to approve the agenda as presented. Ms Hedrick seconded. Motion carried 4/0* |

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| **3. Approval of March 8, 2013 Meeting Minutes** *Ms. Schumacher moved to approve the minutes as submitted. Ms. Huebscher seconded. Motion carried 4/0* |

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| **4. Comments from Members of the Public Concerning Items Not on the Agenda—***Ms. Bari Smith introduced herself and gave a brief background on her experience* |

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| **5. Comments from Members of the Board Concerning Items Not on the Agenda—***Mr. Ogden mentioned how well behaved the JCS high school students were when they took their finals on the JUESD campus. Ms. Huebscher mentioned what a lovely graduation we held on the 3rd.* |

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| **6. Board Training** *Ms. Cauzza gave the board an update on the Strategic Planning Process and goals set to be approved and adopted by the board at the September board meeting* |
| 1. Update on the 5 Questions Training and Strategic Plan Goals |
| **7. Consent Agenda** *Ms. Hedrick moved to approve the Consent Agenda. Ms. Schumacher seconded the motion. Motion carried 4/0.* |
| **Consent Agenda**   1. Approval of Warrants from February 8, 2013 – ­­May 13, 2013 2. Ratification of New Hires, Terminations, and Resignations from March 11, 2013 – May 1, 2013 |

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| **8.** **Executive Director’s Report** *Ms. Cauzza gave an update on the following items—asking for direction on several items regarding compensation: 1) should we round the schedule?; 2) Adjust the Assistant Director Salary column?; 3) Should the Master’s Stipends be on or off the schedule?; 4) when/if the school returns to steps for experience, should we set a “time period” of service before someone moves?; 5) Should Stipends, Sub pay and hourly rates get the 5% increase? The board discussed each of these questions during the action item #6 below.* |
| 1. Facilities Update 2. Academy Update 3. Student Numbers Update 4. School Goals 2013-2014 5. School Goals 2014-2015 (suggested) 6. Audit Update 7. Compensation for positions off the salary schedule—should an employee be here a specific amount of time to take the “bump” on the schedule?   The board took a 7 min. break and resumed the meeting at 10:25 a.m. |

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| **9. CBO Report** *Mr. Leptich gave an overview of the 2014-2015 budget via PowerPoint presentation* |
| 1. Overview 2013-2014 2. 2014-2015 Budget |
| **10. Human Resource Report** *Ms. Cauzza reviewed the Comprehensive Salary Schedule (08-09 based +5% increase) and the Employee Handbook adjustments. (None at this time. Mr. Byrd will be updating and presenting at the September board meeting.)* |
| 1. Comprehensive Salary Schedule for 2014-2015 2. Employee Handbook |
| **11. Special Education Report** *Ms. Cauzza gave an overview of the Special Education department and numbers of students being served.* |
| 1. Current Numbers and Services Being Provided 2. CAHSEE Status for 2014 Graduates 3. 2013-2014 CAHSEE Graduates |
| **12. The Board of Directors will discuss or take action on the following items** |
| 1. Approval of 2014-2015 Budget   *Mr. Ogden moved to approve the 2014-2015 budget as submitted. Ms. Hedrick seconded. Motion carried 4/0.*   1. Resolution for Borrowing funds Against Property Taxes   *Ms. Hedrick moved to approve the Resolution for borrowing funds against our property taxes; Ms. Huebscher seconded. Motion carried 4/0.*   1. Board Meeting Schedule for 2014-2015   *Board meeting dates for the 2014-2015 school year: Friday, September 12th (Mr. Ogden is unavailable); Friday, December 5th; Friday March 6th, and Friday, June 5th—with additional days in January as properties are procured. Ms. Schumacher approved. Ms. Huebscher seconded. Motion carried 4/0.*   1. Approval of Resolution for Warrants   *Ms. Hedrick moved to approve the Resolution to have Jennifer, Barbara, Cameron or Chad pick up warrants from the SDCOE. Ms. Schumacher seconded. Motion carried 4/0.*   1. Williams Uniform Complaints Quarterly Report   *Mr. Ogden moved to approve the “NO COMPLAINTS” on the Williams Uniform Complaints Quarterly Report. Ms. Huebscher seconded. Motion carried 4/0.*   1. Comprehensive Salary Schedule for 2014-2015   *Mr. Ogden moved to approve the Comprehensive Salary Schedule with the following adjustments: AD/Coordinator salary adjustment needs better look and more research—to be determined at the September Board meeting; Employees should be employed with JCS six months prior to receiving a step increase; round off dollar figures on salary schedule; no increase to stipends, substitute rates or hourly classes. Ms. Hedrick seconded the motion. Motion carried 4/0.*   1. Employee Handbook   *Ms. Hedrick moved to approve the Employee Handbook with the understanding that Mr. Byrd will update for any new laws by the September board meeting. Ms. Huebscher seconded. Motion carried. 4/0.*   1. CAHSEE Graduates   *Ms. Hedrick moved to approve the issuing of a diploma to the students with special needs who did not pass the CAHSEE, but completed the graduation requirements—with the exception of the last student whose results just came in and she passed both sections. Ms. Huebscher seconded the motion. Motion carried 4/0.*   1. Public Hearing of LCAP (Local Control Accountability Plan)   *The Public Hearing was held. Formal approval at the Monday, June 9th Special Board Meeting.*   1. Organizational Consulting Center (CCC) contracts   *Ms. Hedrick moved to approve the OCC Contract. Ms. Schumacher seconded the motion. Motion carried 4/0.*   1. School Pathways Agreement   *Mr. Ogden moved to approve the annual School Pathways agreement. Ms. Huebscher seconded the motion. Motion carried 4/0.*   1. Permission for Executive Directory and/or staff members to use their vacation days to pay for chaperoning student travel trips for the 2014-2015 school year   *Ms. Hedrick moved to approve the Executive Director using her vacation days to pay her way for chaperoning the 2014-2015 East Coast and European student travel trips. Mr. Ogden seconded. Motion carried 4/0.*  The Open session ended at 11:25. Board went into closed session at that time and reported out at 11:52 a.m. a positive evaluation for the Executive Director and the directive that the Executive Director and Director of Education received the same 5% salary increase as the staff. Also, the board would like a full salary study conducted comparing JCS’s salaries to other similar charter schools (as well as work loads, if possible.) |

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| **13. Closed Session** |
| 1. Executive Director’s Evaluation (Formal) 2. Personnel Issues 3. Possible Litigation—update on legal issues   Public Employee Discipline/Dismissal/Release as per Govt. Code 54957 |

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| **14. Items for Next Agenda Meeting** |
| Pupil Fee Policy Approval  Updated Policies |
| Members of the public who would like to review materials pertaining to the agenda prior to the meeting may do so by requesting a packet from the Executive Director.  In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the School’s governing board, please contact the Director at 760-765-3847. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability. |
| **Next Meeting** |
| Next Meeting: Monday, June 9, 2014 8:30 a.m. San Diego Academy and via Teleconference  Friday, September 12, 2014, 8:30 a.m. Location: Murrieta |