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| **JCS_Color_name** | **JCS Governing Board Meeting**  **Friday, December 09, 2016**  *Phoenix Learning Center*  *539 Encinitas Blvd.*  *Encinitas, CA 92024*  *Telephone: 760-632-4989*  **10:00 a.m. Open Session**  **11:00 a.m. Closed Session** |
| Julian Charter School 🞟 P. O. Box 2470 🞟 1704 Cape Horn 🞟 Julian, CA 92036-2470 | |
| Board Members: | Members: Suzanne Schumacher, President, (Parent Representative); Roxanne Huebscher, Member, (Parent Representative); Kevin Ogden, Secretary, (Community Member); Barbara Kingsbury, Treasurer, (Community Member), Brian Duffy, Member, (JUESD representative); Dr. Coral Bergman, Member, (Community Member); Judy Bufford, Member, (Parent Representative.) |
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| **Agenda Topics** | |
| **1. Call to Order** | |

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| **2. Approval of Agenda** |

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| **3. Approval of November 4, 2016 Meeting Minutes** |

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| **4. Comments from Members of the Public Concerning Items Not on the Agenda** |

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| **5. Board Member Announcements Regarding Items Not on the Agenda** |

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| **6. Board Training** |
| 1. *Dr. Brian Carpenter’s Charter School Board University chapter on Evaluation of the Executive Director* |
| **7. Consent Agenda** |
| **Consent Agenda**   1. Approval of Warrants from September 1, 2016 – November 30, 2016 2. Ratification of New Hires, Terminations, and Resignations |

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| **8.** **Executive Director’s Report** |
| 1. Facilities Update-*Prop 39 update; Resource Center Notice from JUSD; Waiver Submittal* 2. Academy Update-*Included in Board Packet; discussion and direction on SDAPA* 3. Student Numbers Update—*Included in Board Packet* 4. School Goals 2016/2017-*Included in Board Packet* 5. New Laws-*Federal Min. Wage law on hold; California compliance by 1/1/17* 6. Salary Compensation Study and progress-*Mr. Byrd’s report is included in the board packet* 7. Transition to PeopleSoft—*Ms. Cauzza will give a quick update* 8. Accountability update-*Ms. Cauzza will review the disaggregated data of the CAASPP test taken in the Spring of 2016 and compare to our scores in the Spring of 2015* |

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| **9. CBO Report** |
| 1. First Interim Report 2. 2016-2017 Budget 3. 2015-2016Audit |
| **10. Special Education Report** |
| 1. Current Numbers and Services Being Provided |
| **11. The Board of Directors will discuss or take action on the following items** |
| 1. Appointment of New Board Members   *The board will appoint a new parent representative and community member, bringing the board total to 7 people.*   1. First Interim Report   *Approval of this item will show a positive fiscal certification to the district and County Office.*   1. Williams Uniform Complaints Quarterly Report   *The board is asked to review and approve the quarterly report per the Uniform Complaint Procedure (Williams)..*   1. Approval of Audit Report   *Approve Audit Report for 2015-2016 with no exceptions*   1. Conflict of Interest form 700   *Reminder that all board members need to fill out the Form 700 online as part of the JCS governing board Conflict of Interest policy*   1. Amicus Brief Approval   *Approval of this item will allow the Executive Director to sign on to the Amicus Brief in the Shasta Appeal to the California Supreme Court as a school.*   1. Investing the Bond Reserve   *Discussion prior to vote during March board meeting*   1. 2017-2018 School Calendar (draft) 2nd reading   *Discussion of 2017-2018 school calendar*   1. Temp. Month-to-Month Lease Office Space in Encinitas   *Approval of this item allows temp. month-to-month lease with Crimson by the Sea for office space.*   1. Solicitation and Distribution Policy – 1st reading   *The board will discuss the policy and determine if it is still valid.*   1. Fingerprinting and Background Checks – 1st re-reading   *Approval of this item will bring it up to date.*   1. Facilities Use Policy – 1st re-reading   *For general board review.  We are currently not renting JCS facilities, but want to keep the board abreast of a policy, if and when we want to consider leasing JCS facilities.*   1. Email and Internet/Communication Systems Policy – 1st re-reading   *The Board will review updates to the Email and Internet/Communication Systems policy*   1. Wellness and Nutrition Policy   *The Board will review the Wellness and Nutrition Policy to make sure they do not want to change or adjust language.*   1. Safety Program Policy - Removal   *The Board approved March 2009 Injury and Illness Prevention Policy supersedes the Safety Program Policy approved in 2001.*   1. Notification to District of Residence- Expulsion and Withdrawal Policy – 1st re-reading   *The policy adopted in 2006 is still current and just needs a reviewed date added to it.*   1. Confidentiality of Free and Reduced-Price Eligibility Information Policy- 1st re-reading   *The policy is current other than the title of positions who may disaggregate this information.*   1. Banking, Authorized Signatories of Operation Account Policy – 1st re-reading   *The policy has a minor adjustment but is still how the signatures are obtained for warrant processing*   1. Monthly Expense Report Reimbursement – 1st re-reading   *This policy has been updated to show current practices.*   1. Petty Cash Policy – 1st re-reading   *This policy has been updated to show current practices.*   1. Purchasing Materials and Services Policy- 1st re-reading   *This policy has been updated to show current practices.*   1. School Credit Card Policy – 1st re-reading   *The Board will discuss and offer suggestions for revisions of the School’s Credit Card Policy.*   1. Board Authorization Policy – 1st re-reading   *This policy has been updated to show current practices.*   1. Vacation Policy   *Currently waiting for feedback from Attorney, so this will be on the March meeting agenda*   1. Joint Venture Policy   *The Board will discuss if this policy is still needed.*   1. Auto Allowance and Mileage Reimbursement Policy   *The Board will discuss if this policy needs updating*   1. Memorandum of Understanding between JCS and JUSD   *This is a discussion of the MOU regarding the business and financial relationship between the charter and sponsoring district.* |

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| **12. Closed Session** |
| 1. Executive Director’s Goals Review 2. Possible Litigation   Public Employee Discipline/Dismissal/Release as per Govt. Code 54957 |

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| **13. Items for Next Agenda Meeting** |
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| Members of the public who would like to review materials pertaining to the agenda prior to the meeting may do so by requesting a packet from the Executive Director, or available for review in the main office.  In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the School’s governing board, please contact the Director at 760-765-3847. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability. |
| **Next Meeting** |
| Next Meeting: Friday, March 10, 2016. Location: Encinitas |