**Policy:**

The Governing Board accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board desires that complaints be resolved expeditiously without disrupting the educational process.

The Executive Director shall develop procedures which permit the public to submit complaints against school employees in an appropriate way. These procedures shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board prohibits retaliation against complainants. The Executive Director at his/her discretion may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint. The school will not investigate anonymous complaints unless it so desires.

Original Policy: 12/03/2004

Revised Policy: 03/09/2007

Revised Policy: 11/12/2021