



Facilities Use Form

JCS-Inc. Form

JULIAN CHARTER SCHOOL, Inc.
PO Box 2470 • Julian, California 92036

APPLICATION AND PERMIT FOR THE USE OF JCS FACILITIES

Name of Organization _____

Address _____

Contact Person _____

Email Address _____

Telephone Number _____

Facility Requested:

- Central Office
 JCS-Manzanita
 JCS-Pine Hills Madison
 JCS-Pine Valley
 JCS-Cedar Cove
 JCS-Mountain Oaks
 JCS-Pine Hills Vallejo
 Other: _____

Type of Facility to be Used:

- Multipurpose Room
 Field:
 Classroom
 Other (specify): _____

Date(s) Requested:

Date: _____ Time: _____ am/pm to Time: _____ am/pm
 Date: _____ Time: _____ am/pm to Time: _____ am/pm
 Date: _____ Time: _____ am/pm to Time: _____ am/pm

Equipment Needed (specify): _____

Purpose of Event: _____

Expected Attendance: _____

Will food/beverage be served? Yes No

Will any admission fee, collection or solicitation of funds be involved? Yes No

If so, please describe: _____

STATEMENT OF INFORMATION AND AGREEMENT

The undersigned states, that to the best of his/her knowledge, the school property for the use of which application is hereby made will not be used for the commission of any act prohibited by law and/or for the commission of any crime(s) including, but not limited to, the crime(s) specified in Sections 11400 to 11401 of the California Penal Code. I certify under penalty of perjury that the foregoing is true and correct.

I further certify that I shall be personally responsible, on behalf of my organization, for any damage sustained by the school building or furniture accruing through the occupancy of said building by my organization. I agree to conform to the California School Code and to all the rules and regulations of the Julian Charter School governing the use of the school buildings.

Applicant's Signature: _____

IMPORTANT: Application, Certificate of Insurance, and fees must be complete and submitted to the JCS Office ten (10) working days prior to the event. Do not advertise or promote said event until all site and administrative approvals are complete.

<u>FOR JCS USE ONLY</u>			
RENTAL AND USE FEES			
Note: Make all checks payable to Julian Charter School			
Site Administrators Approval (If applicable)	Title	Date	
Director (or Designee) Approval	Title	Date	