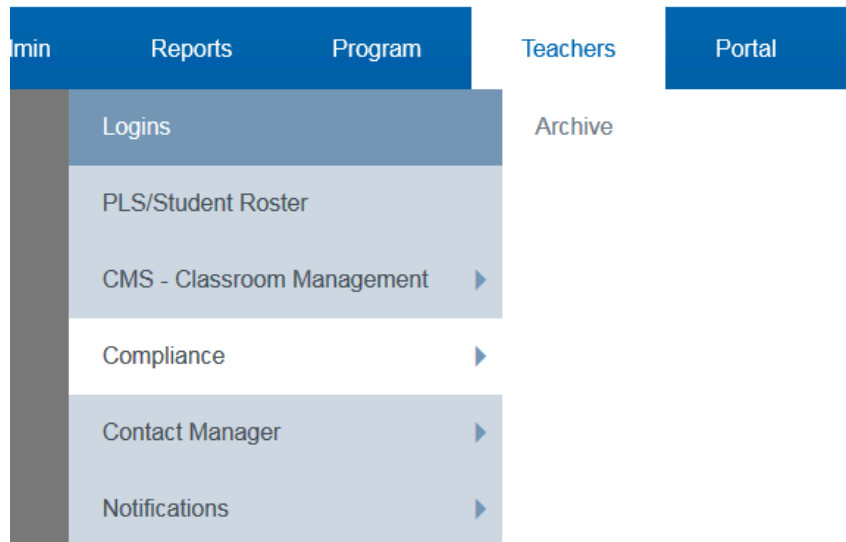


How to run the: AWR Archived Compliance Report

To check to see whether or not you have archived your AWRs, follow the directions below:

Go to Teacher Pages/Compliance/Archive.



Select the REPORT TITLE.: AssignmentandWorkRecord

Include Students WITH or WITHOUT archive reports.

▼ Other Options

Report Title

AssignmentAndWorkRecord ▼

Include Students With

-- or without Archived Reports -- ▼

Select the RANGE for your report. Scroll down to see the Track A: LPS. To view multiple LPS at one time, select the Semester option.

School Year
2016 - 2017

Range
(Semester 2 (Spring)) 01/09/2017 - 05/26/2017

01/09/2017 thru 05/26/2017

▼ Other Options

Report Title
AssignmentAndWorkRecord

Filter documents by selected course

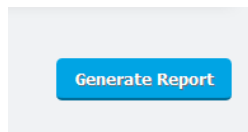
Include Students With
-- or without Archived Reports --

Course
-- Any --

Range
Track A: LP 8 (03/06/2017 - 04/07/2017)

03/06/2017 thru 04/07/2017

Click on **GENERATE REPORT**. Then, scroll down to the bottom of the screen to see those you have archived.



To see the archived report, you click on the **magnifying glass**. Those that are “gray” have not yet been archived.

2016 - 2017 LP 8		
Unapproved 0/1		
Unapproved 0/1		

2016 - 2017 LP 7	2016 - 2017 LP 8	2016 - 2017 LP 9	2016 - 2017 LP 10
Unapproved 0/2			
Unapproved 0/1			
Unapproved 0/1			
Unapproved 0/1	Unapproved 0/1		