Policy 5049.1: Chromebook Assurance

Status: ADOPTED

Original Adopted Date: 03/14/2025 | Last Reviewed Date: 03/14/2025

Policy

The Governing Board of Julian Charter School, Inc. (JCS, Inc. or JCS) recognizes that JCS is committed to providing students with access to technology that enhances learning and prepares them for academic success. As part of this commitment, JCS issues Chromebooks or other digital devices to students for educational use. This policy outlines the responsibilities of families regarding the care, maintenance, and potential costs associated with these devices.

Annual Assurance Fee

To help offset the cost of accidental damage, families may opt to participate in the Chromebook Assurance Program by paying a non-refundable annual fee of \$20 per device. This fee provides coverage for certain types of accidental damage but does not cover loss, theft, or intentional damage.

Coverage under the Assurance Program

If a family participates in the Chromebook Assurance Program:

- Accidental damage (such as cracked screens, minor spills, or hardware malfunctions) will be covered at no additional cost for the first incident each school year.
- A second accidental damage incident may incur a \$10 deductible.
- Subsequent damages may require the family to cover the full cost of repair or replacement.

Non-Participation in the Assurance Program

Families who choose not to participate in the assurance program will be responsible for the full cost of any repairs or replacement due to damage, up to the full replacement value of the device.

Lost or Stolen Chromebooks

- If a Chromebook is lost, the family will be responsible for paying a \$150 replacement fee.
- If a Chromebook is stolen, the family must provide a police report within seven (7) days of the incident. If a police report is provided, the school may waive or reduce the replacement cost on a case-by-case basis.

Intentional Damage or Neglect

The Assurance Program does not cover damage caused by:

- Intentional misuse or destruction of the device.
- Removal of school-issued asset tags or tampering with security features.
- Repeated incidents of damage due to negligence. Families will be responsible for the full cost of repairs or replacement in these cases.

Payment and Enrollment

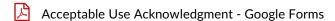
- The \$20 Assurance Fee must be paid at the time the Chromebook is issued or during the first month of the
- Payments can be made via cash, check, or online through the school's designated payment portal.
- The Assurance Program must be renewed each school year to maintain coverage.

Before receiving a school-issued Chromebook, students and parents/guardians must review the Acceptable Use Agreement, complete the Acceptable Use Acknowledgment form and complete the JCS Portable Electronic Device Loaner Agreement, acknowledging their responsibilities and confirming whether they are enrolling in the Assurance Program.

For questions or assistance, please contact the school's technology department.

Original Policy: 02/14/2025

Supporting Documents





5016.3 Acceptable Use Agreement

Acceptable Use Acknowledgment

Both parent/guardian and student must review the Acceptable Use Agreement before completing this acknowledgment form. Typing your names below indicates your e-signature.

Acceptable Use Agreement

* Indicates required question

Student Acknowledgment

STUDENT: I understand and will abide by the Acceptable Use Agreement. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action.

1.	Student e-signature *

Parent Acknowledgment

PARENT OR GUARDIAN: As the parent or guardian of this student, I have read the Acceptable Use Agreement. I understand that this access is designed for educational purposes. JCS has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the School to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting and to instruct my child on acceptable use of the Internet and proper network etiquette and the use of school computers. I understand this agreement will be kept on file at the school.

2.	Check all that apply *		
	Check all that apply.		
	My child may use e-mail and the Internet while at school according to the rules outlined.I would prefer that my child not use e-mail and the Internet while at school.		
	I give permission for my child's photo to be used in school publications or on the JCS website. (Photos could be taken during field trips, class instruction, or group activities.) If used, JCS would identify by first name or not use the name at all.		
	I give permission for my child's work to be duplicated and used for JCS training or on the JCS website. The identifying name would be removed.		
3.	Parent e-signature *		

This content is neither created nor endorsed by Google.

Google Forms

JCS Portable Electronic Device Loaner Agreement

Prior to completing the JCS Portable Electronic Device Loaner Agreement parents and students must read the <u>JCS-Inc. Acceptable Use Agreement</u> and complete the <u>JCS-Inc. Acceptable Use Acknowledgment form</u>. Please complete one form per student.

* Indicates required question				
	maioateo regainea gaestion			
1.	Student's School *			
	Mark only one oval.			
	JCS-Cedar Cove			
	JCS-LIVE			
	JCS-Manzanita			
	JCS-Mountain Oaks			
	JCS-Pine Hills			
	JCS-Pine Valley			
2.	Student's LAST name *			
3.	Student's FIRST name *			
4.	Student's ID# *			

5.	5. Student's grade level *	
	Mark only one oval.	
	ТК	
	◯ K	
	1	
	2	
	3	
	4	
	<u> </u>	
	<u> </u>	
	<u></u>	
	8	
	9 10	
	12	
6.	6. Program *	
	Mark only one oval.	
	Home study	
	Academy	
	Virtual (JCS LIVE)	
7.	7. Student's Teacher or EF *	

8.	Parent/Guardian LAST name *	
9.	Parent/Guardian FIRST name *	
10.	Phone number *	
11.	Parent email *	
12.	Shipping address (write N/A if picking up)	*
Pare Loar device to re	ent and Student Acknowledgement nt/guardian and student acknowledge and agre a Agreement and Acceptable Use Policy. Addition to is a privilege, and acknowledges the response turn it immediately upon enrollment withdrawal e-signature.	nally, they agree that student's use of the bility to protect and safeguard the device and
13.	Student e-signature *	



5016.3 Acceptable Use Agreement

JCS-Inc. Form

Internet access may be available to students and teachers in resource and learning centers and academies affiliated with JCS, Inc. (JCS). We are pleased to provide this Internet access and believe the Internet offers vast, diverse, and unique resources to both students and teachers. Our goal in providing this service to teachers and students is to promote educational excellence by facilitating resource sharing, innovation, and communication.

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. JCS has taken precautions to restrict access to controversial materials. However, on a global network it is impossible to control all materials and an industrious user may discover controversial information. We firmly believe that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational goals of our school.

The smooth operation of technology in our resource and learning centers and academies relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. In general this requires efficient, ethical and legal utilization of network resources. If a JCS user violates any of these provisions, his or her account will be terminated and future access could possibly be denied.

As used in this policy, "user" includes anyone using the computers, Internet, email, chat rooms and other forms of direct electronic communications or equipment provided by JCS.

The signature(s) at the end of this document is (are) legally binding and indicates the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

Internet--Terms and Conditions of Use

- <u>Educational Purpose:</u> The JCS Internet system has been established for a limited education purpose. "Education purpose" includes school activities, continuing education, professional or career development, and high-quality, educationally enriching personal research. It has not been established as a public access service, a public forum, or for political lobbying. School access to the Internet may not be used for commercial purposes. "Commercial purposes" refers to the unauthorized offering, providing, or purchasing of products or services through the School Internet system.
- Responsibilities: While it is impossible to control all material on a public network, JCS has taken reasonable precautions to restrict access to materials it considers harmful and to materials that do not support approved educational objectives, and to comply with the Children's Internet Protection Act (CIPA). Teachers, parents and/or staff will instruct students in appropriate ways to access Internet resources. Teachers, parents and/or staff will use reasonable measures to ensure that information gathered from the Internet appropriately supports educational purposes. All users must follow this policy and report any misuse of the network or Internet to appropriate School personnel.
- Revocable Right: The use of the JCS computer system is a revocable privilege for all users. The JCS computer systems, equipment, and all user accounts are the property of JCS. Privacy rights do not apply to the use of the computer system or user accounts, and the School reserves the right to monitor and access information maintained in the system and in users' accounts for the purpose of determining if a violation of this agreement has occurred.

Last Revised: 06/05/2020

- <u>Prohibited Use:</u> Purposeful access, downloading, or transmission of any "harmful matter" in violation of any federal law, state law, or School policy is prohibited. This includes, but is not limited to:
 - Any information that violates or infringes upon the rights of any other person.
 - Any hate-motivated, fraudulent, defamatory, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal language or material.
 - Any information/communication that encourages the illegal use of controlled substances, or promotes criminal behavior.
 - Any material that violates copyright laws.
 - Transmission, creation, or participation in unauthorized advertisements, solicitations, commercial or political lobbying.
 - Deleting, copying, modifying, or forging other users' names, emails, files, or data, using another's account password(s), accessing, transmitting, or downloading inappropriate files, or purposeful access of inappropriate materials or sites.
 - Vandalism, unauthorized access, obtaining and/or using anonymous email sites; spamming, "hacking," or tampering with hardware or software. This includes the introduction of "viruses," "worms," non-licensed or pirated software, or any software or hardware for the purpose of disrupting or damaging JCS computer systems.

All ongoing transmissions of information are unsecured and sent at the risk of the user. JCS will remove any information from the system that the staff determines to be unlawful, obscene, pornographic, abusive, harassing, or otherwise in violation of this agreement, including all items defined as "harmful matter." Staff will refer any individual who violates provisions of this agreement for disciplinary action. Cancellation of user privileges and other consequences will be at the discretion of the staff.

- <u>Netiquette (Network Etiquette):</u> The use of School computer systems requires that students abide by accepted rules of network etiquette. These include, but are not limited to, the following:
 - Be polite. Do not send abusive messages to anyone.
 - Use appropriate language. Do not swear or use vulgarities or any other inappropriate language. Any
 reference to illegal activities is strictly forbidden. Knowledge of messages relating to or supporting illegal
 activities must be reported to appropriate authorities.
 - Maintain privacy. Do not reveal either your personal information or that of others. This includes addresses
 and phone numbers. Before identifying a student by name or photo, the school must have on file an
 Publication of Student Work/Pictures Permission Form signed by the parent authorizing publication.
 - Respect copyright. All intellectual property accessible via the network should be assumed to be the property of the author and may not be reused without his/her permission.
 - Do not disrupt the network. Do not use the network in a way that would disrupt its use by others.
- <u>Rights and Expectations:</u> The JCS Internet system is considered a limited public forum, and JCS may restrict student speech for valid educational reasons. Students own the copyright to works that are created in school or for class assignment. If the work is created jointly, each student will have joint ownership of the copyright. Additionally, each student and parent/guardian must agree to the posting of work on a School website.
- <u>Security:</u> If a student becomes aware of a security issue or breach on the School computer system, it is his/her responsibility to notify a staff member immediately, either in person, in writing, or via the network system. Sharing

Last Revised: 06/05/2020

9

details of a security issue or breach with non-staff members is a violation of this procedure and may result in the denial of access or other consequence.

- Vandalism: Vandalism of a School computer system will result in cancellation of privileges and/or disciplinary action that may include notification of law enforcement. Vandalism includes, but is not limited to, the uploading or creation of computer viruses or similar software, and the hacking or altering of software or hardware configurations. Parents or guardians may be held financially responsible for any harm resulting from their child's misuse of the computer system.
- <u>Limitations of Liability:</u> JCS does not guarantee that functions or services provided through the School Internet service will be without error. JCS will not be held responsible for loss of data. Students are responsible for backing up student-generated files specifically denies any responsibility for the accuracy or quality of information obtained via the School computer system.

By signing the Acceptable Use Agreement form, parent/guardian and student acknowledge and agree to the terms of use as spelled out in the Acceptable Use Policy.

Last Revised: 06/05/2020