**Procedure:**

In a program which stresses both flexibility and accountability, it is the Educational Facilitator’s responsibility to ascertain that both the resources supplied by the school and those supplied by the parent are appropriate for the grade level of the child and the content matter being studied, as well as the individual needs and requirements of the child and the family.

Teachers shall carefully preview all instructional materials in order to ensure that, in their professional judgment, the materials are:

1. Directly related to the course of study in which they are being used
2. Appropriate for students' ages and maturity levels

Additionally, no materials may be purchased with school funds that are specifically sectarian in nature. If the teacher believes that the materials may be in conflict with school criteria, the teacher shall confer with the Principal/Director prior to using them. In order to emphasize the focus on the educational program, the Educational Facilitator will collect samples of student work, which show the child’s educational progress and achievement, without referring to those family philosophical and religious matters of private concern.

Original Procedure: 03/04/02

Revised Procedure: 12/11/09

Revised Procedure: 06/05/2020